



**AGENCY FOR QUALITY ASSURANCE  
IN THE GALICIAN UNIVERSITY SYSTEM (ACSUG)**  
Annual Report 2013



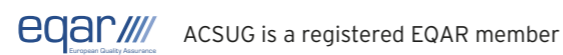
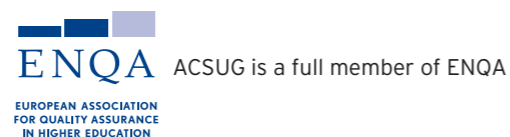


Edited by:  
**Agency for Quality Assurance in the Galician University System (ACSUG)**

Rúa Lamas de Abade, s/n  
 CIFP Compostela 5ª planta  
 15702 Santiago de Compostela (Spain)

Telephone: (+34) 981 534173  
 Fax: (+34) 981 534174  
 E-mail: [acsug@acsug.es](mailto:acsug@acsug.es)  
 Website: [www.acsug.es](http://www.acsug.es)

This document is the property of the Agency for Quality Assurance in the Galician University System (ACSUG). Complete or partial reproduction is permitted provided that its title is cited and the ACSUG is acknowledged as the publisher.



ACSUG has implemented an AENOR certified Quality and Environmental Management System which meets the ISO 9001:2008 and ISO 14001:2004 Standards. Our Environmental Management System has been positively verified by EMAS (European Eco-Management and Audit Scheme).



|   |    |
|---|----|
| INTRODUCTION                                    | 7  |
| ACSUG MISSION AND VISION                        | 9  |
| STRUCTURE AND ORGANISATION CHART                | 11 |
| 11 ORGANISATIONAL STRUCTURE AND HUMAN RESOURCES |    |
| 13 INTERNAL QUALITY                             |    |
| 14 INFORMATION TECHNOLOGY                       |    |
| 14 FINANCIAL ADMINISTRATION                     |    |
| ACTIVITIES AND PROGRAMMES IMPLEMENTED IN 2013   | 17 |
| 17 EVALUATION OF QUALIFICATIONS AND CENTRES     |    |
| 22 ASSESSMENT OF TEACHING STAFF                 |    |
| 35 RESEARCH APPRAISAL                           |    |
| 39 LABOUR MARKET INTEGRATION SURVEYS            |    |
| COOPERATION AND COMMUNICATION                   | 43 |
| 43 INTERNATIONAL ACTIVITIES                     |    |
| 46 OTHER COLLABORATION                          |    |
| 47 COURSES, WORKSHOPS AND SEMINARS              |    |
| 48 PUBLICATIONS                                 |    |

## Introduction

The Agency for Quality Assurance in the Galician University System (ACSUG) was founded in 2001 and its mission is to contribute towards the improvement of quality standards in the Galician University System (SUG).

ACSUG is a member of the Spanish Network of University Quality Agencies (REACU) and is one of the agencies participating in the University Committee for the Regulation of the Monitoring and Accreditation of University Qualifications (CURSA). This committee undertakes vital work in the design and introduction of methods of assessment for official university qualifications.

In 2013 ACSUG continued to place special importance on its international business, taking part in the activities of the European Association for Quality Assurance in Higher Education (ENQA) of which it has been a full member since 2009. Since 2010, ACSUG has also been included on the European Quality Assurance Register for Higher Education (EQAR) on which other European university quality assurance agencies, recognised for their professionalism and the credibility, are also registered.

Since June 2013, ACSUG has also been a member of the European Consortium for Accreditation (ECA). ECA offers its members the opportunity to play a role in the mutual recognition of accreditation and in the sharing of good practice in higher education matters.

Other activities in which ACSUG has been involved internationally include the assessment of the University Centres of San Martín de Porres University (USMP) and of the Andina Néstor Cáceres Velásquez University (UANCV), both of which are in Peru. It has also established a framework agreement with the University of San Luis Gonzaga de ICA, also in Peru.

As the body responsible for monitoring and evaluating the quality of universities, ACSUG has made it a priority that the internal operation of the organisation runs smoothly to ensure its tasks are performed effectively and efficiently. To achieve this it has continued to work on improving its internal management system and its working methods throughout 2013. One of the key improvements made was the new design of the ACSUG website, which is now more intuitive and provides relevant and accessible information for all the Galician University System stakeholders.

ACSUG has continued to undertake all the tasks that were previously implemented, while seeking to involve all Galicia University System stakeholders and to promote the quality of Galician universities. These activities include the verification and monitoring of university qualifications; university centre quality assurance systems; the various assessment procedures for university teaching staff and conducting labour market integration surveys.

In 2013, ACSUG increased its activities and competencies with regard to assessing university research. These included the Isidro Parga Pondal Programme, the consolidation and restructuring of research units and assessment for post-doctoral grants.

We hope that this annual report, which reflects the work and the enthusiasm of the ACSUG staff, will help to inform its readers about all the different activities it has undertaken in 2013.





The ACSUG has set out its Code of Ethics in a public document that lays down the general strategic principles and objectives that provide the foundation on which all its activities are based.

This document includes the ACSUG Mission and Vision statements.

#### MISSION

The key mission of the ACSUG is to contribute towards improving the quality of the SUG. In order to accomplish this it drafts reports, conducts assessments, and provides the certification and accreditation of Galician University activities, particularly those related to teaching, research, the transfer of knowledge and management.

ACSUG also acts as a vehicle for the continuous collection and channelling of information between the Galician universities and other institutions and interest groups, enabling SUG to remain up to date and in touch with changing social demands.

#### VISION

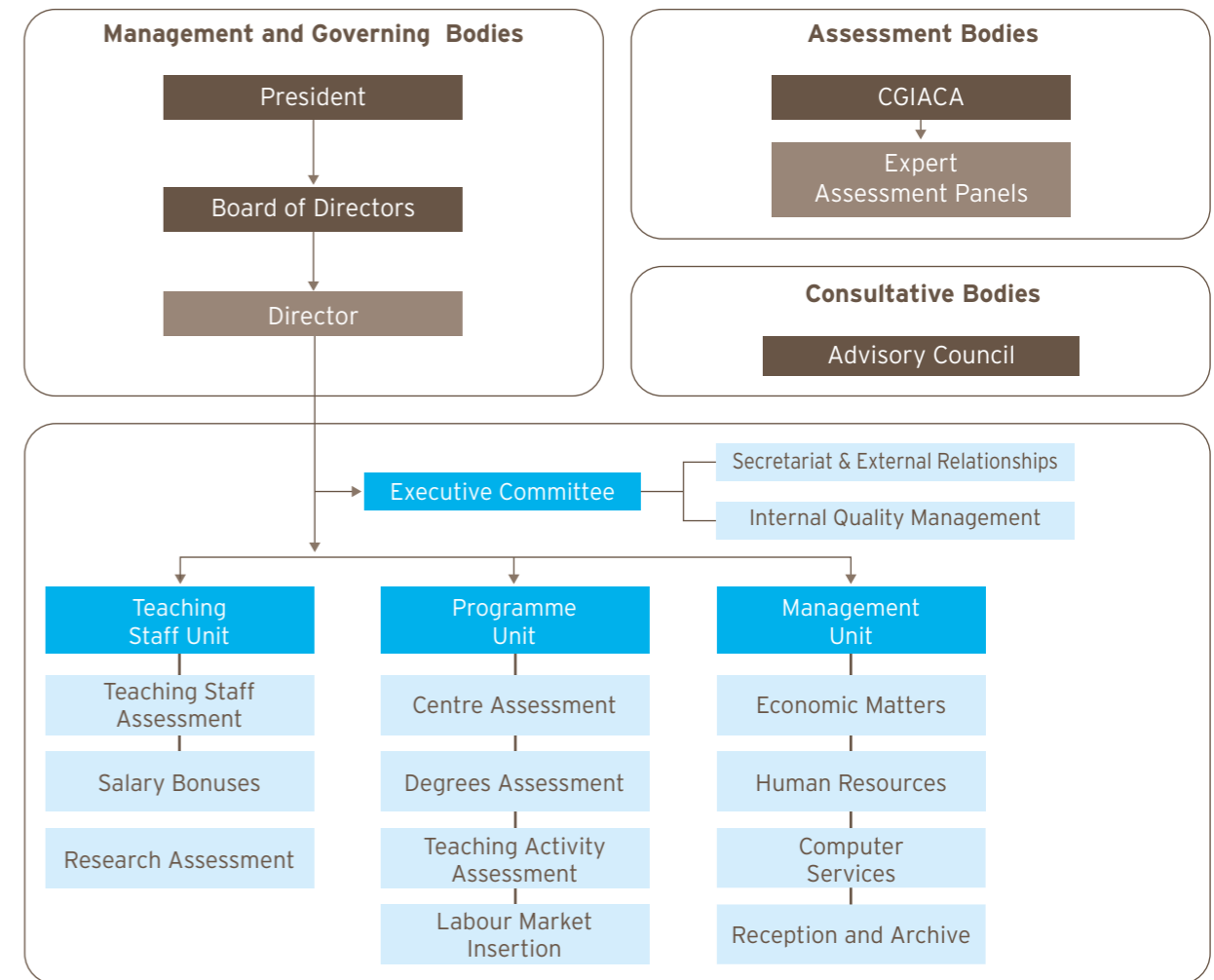
ACSUG's vocation is to become a benchmark for quality assurance in the Higher Education Institutions of the SUG, and to be acknowledged in Galicia, Spain and internationally for its independence, transparency and credibility.



**ORGANISATIONAL STRUCTURE AND HUMAN RESOURCES**

ACSUG's institutional structure consists of governing and management bodies, and assessment and consultative ones.

ACSUG's governing and management bodies comprise the President, the Board of Directors and the Director.



The Galician Committee for Reports, Assessment, Certification and Accreditation (CGIACA), as the supreme assessment body, and the Advisory Council as its consultative body, are also permanent ACSUG bodies.

#### **The ACSUG President**

S/he is the institution's highest representative. The functions of the President include calling and chairing Board Meetings, steering the discussions and casting the deciding vote in the case of a tie vote. S/he must also work to ensure that the ACSUG goals are accomplished and that the statutes are complied with.

#### **Board Of Directors**

This is ACSUG's highest governing and management body. Its tasks include: approving the annual schedule of activities, adopting the most appropriate measures for improving the organisation and operation of ACSUG and approving the ACSUG budget and its annual accounts.

The members of the Board of Directors include the ACSUG President, SUG universities, representatives from the Regional Government of Galicia, notable members of the academic, scientific and business communities, SUG students and the President of the CGIACA, as well as the ACSUG Director. An ACSUG technical officer, without voting rights, acts as secretary.

#### **The ACSUG Director**

The ACSUG Director is the executive body. S/he manages, organises, administrates and oversees all ACSUG activities in accordance with the Board of Directors' guidelines.

#### **Galician Committee for Reports, Assessment, Certification and Accreditation (CGIACA)**

The CGIACA is the highest assessment body of ACSUG and operates totally independently of the rest of the organisation. It is responsible for issuing reports and for the assessment, certification and accreditation tasks assigned to ACSUG, which are covered by article 7 of its Statutes. It also performs similar functions in the area of university quality assurance, which may be assigned to it by the Board of Directors or by any applicable law or regulations.

The CGIACA acts entirely independently of any other body or institution, making any final decisions regarding the functions assigned to it and for which it is ultimately responsible.

The CGIACA comprises a President, six members of recognised standing within the academic and scientific community and the ACSUG Director, who acts as secretary and as a non-voting member. The CGIACA members act in a personal capacity and entirely independently.

The CGIACA is advised by panels of expert assessors, appointed by the committee itself, who assist it with carrying out its functions. In 2013 a total of 226 expert assessors collaborated, some of whom took part in several assessment procedures.

The operational framework, the various assessment procedures and protocols, reports and approved certifications and the regulations governing its composition, its operational system, and the requirements and procedures for appointing the panels of expert assessors approved by the CGIACA are all publicly available.

#### **The Advisory Council**

The Advisory Council is the ACSUG's advisory body and is in charge of analysing and deliberating on the operation of the organisation and the activities it carries out. Its functions include the resolution of any controversies that may arise in relation to the compliance of ACSUG's procedures and actions with the regulations, the Code of Ethics and the Code of Good Practice.

Currently, the Advisory Council is chaired by the Director of the ACSUG, and is comprised of eight members, appointed by the Board of Directors, from persons of recognised standing, either nationally or internationally, in the scientific, academic and business fields. The members must be from outside the Galician University System and the presence of business representatives and Galician university students must be guaranteed. An ACSUG technical officer, without voting rights, acts as secretary.

#### **Human resources**

ACSUG staff includes the Director, 11 technical officers and 5 administrators. On an operational/functional level, ACSUG has the following departments:

#### **Management Committee**

This is primarily responsible for ACSUG's external relations, for supporting the panels of expert assessors, and for monitoring the continuous improvement of internal quality at ACSUG.

#### **Programmes Department**

This is primarily responsible for verifying, monitoring, amending and accrediting official qualifications; evaluating the design and certification of the internal quality

assurance procedures adopted in university centres; appraising centres outside the Spanish University System (SUE); developing the university teaching staff appraisal programme (Docentia Programme) and for the labour market integration surveys of SUG graduates.

#### **Teaching Staff Department**

This is responsible for the appraisal of university teaching staff prior to their recruitment, and the assignment of salary bonuses associated with the individual merits of the tenured lecturers and temporary lecturers. It also analyses and monitors R&D+i capabilities within the universities and carries out other tasks related to the appraisal of university teaching staff and research groups assigned to ACSUG through various agreements.

#### **Administration Department**

This unit comprises the departments, including general services, that are responsible for supporting the rest of the units that enable ACSUG to properly carry out all its tasks.

### **INTERNAL QUALITY**

#### **Internal quality and environmental management system**

ACSUG has implemented an internal management system that has been certified by AENOR. It complies with the ISO 9001:2008 standard for quality management and with the ISO 14001:2004 standard, as well as with the EMAS Regulation of 2009, both relating to environmental management. ACSUG is currently undergoing the 2012-2015 certification cycle.

As the body responsible for monitoring and evaluating quality in the universities, ACSUG considers the smooth running of the organisation to be essential for ensuring that all its tasks are carried out effectively and efficiently.

Several important tasks were completed during 2013:

- Completion of the design and structure of the new ACSUG website and its launch.
- Step towards implementing systematic measurements at all levels within ACSUG: the evaluation of the work undertaken by the external experts; standardisation of the process of measuring client and user satisfaction; evaluation of the training days organised by ACSUG; etc.

Some of the significant improvements that ACSUG must continue to work on during 2014 include:

- Continuing with streamlining paperwork and designing flow diagrams for all procedures.
- Giving more publicity to the findings of the satisfaction surveys conducted by ACSUG.
- Overall review of the internal management system's indicators and preparing two summaries per year of the findings of the indicators.

#### Other rules introduced in relation to quality and management

ACSUG continuously seeks to implement any regulation that can contribute towards continuous improvement and towards the better performance of our work. For this reason, we have implemented the Spanish Law on Prevention of Risks in the Workplace (LPRL) and the Spanish Data Protection Law (LOPD).

### INFORMATION TECHNOLOGY

In 2013, in addition to the work generated by the day-to-day activities at ACSUG, the IT services department also carried out the following tasks:

- The launch of the new ACSUG website. The website is being developed based on the Drupal content management system.
- It is now easier to access the qualification assessment reports. They are published automatically through the same tool used for the assessment and they are linked to the ACSUG website.
- The creation of an application to conduct satisfaction surveys. An open code web application, LimeSurvey, has been selected for this task.
- Improvements to the application that manages the regional salary bonuses for curricular excellence, allowing candidates to provide evidence to support the merits submitted.
- Improvements to the application for managing teaching staff accreditation. Improvements have been made to allow assessors to consult the individual appraisals once the assessment process is finished in order to speed up the assessment process by consensus.
- Improvements and adjustments to the application for managing the Programme for Evaluating the Performance of University Teaching Staff (DOCENTIA Programme). The application has adopted the changes in the manual and the suggestions made by users.

### FINANCIAL ADMINISTRATION

The 2011-2015 Galician University System Funding Programme contains a specific entry to ensure that all ACSUG activities run smoothly. This entry is included annually in the Autonomous Community of Galicia budgets.

ACSUG receives other income from the assessment activities it is requested to undertake and which are entered into through collaboration agreements (evaluation of the Docentia Programme, assessment of the University of Vigo TRS, evaluation of degrees and teaching staff at the University of Oviedo, assessment of various university centres in Peru, etc.)

Through budgetary control, it is possible to find out at any given moment the cost of each of the activities undertaken and to make the related forecasts in order to achieve an efficient, responsible and balanced expenditure of the income received.

Below are details of the expenditure budget for the 2013 financial year.

| Income for the financial year                 | Initial forecasts   | Receivables collected |
|---|---------------------|-----------------------|
| 3. Fees, Public Service fees and Other Income | 0,00                | 36.875,74             |
| 4. Current Transfers                          | 1.218.000,00        | 1.203.925,80          |
| 5. Property Income                            | 1.500,00            | 1.048,39              |
| <b>Total amount</b>                           | <b>1.219.500,00</b> | <b>1.241.849,93</b>   |

| Expenditure for the financial year - Financial | Initial credit      | Final Liabilities   |
|--|---------------------|---------------------|
| 1. Personnel Costs                             | 518.528,78          | 473.594,98          |
| 2. Current Expenses on Goods and Services      | 676.221,22          | 691.340,30          |
| 6. Real Estate Investments                     | 24.750,00           | 11.441,15           |
| <b>Total amount</b>                            | <b>1.219.500,00</b> | <b>1.176.376,43</b> |

| Expenditure for the financial year - Departments | Initial credit      | Final Liabilities   |
|--|---------------------|---------------------|
| 1. ACSUG bodies                                  | 83.069,80           | 72.000,55           |
| 2. Teaching Staff Department                     | 380.147,83          | 341.617,78          |
| 3. Programmes Department                         | 390.675,41          | 365.480,99          |
| 4. Collaboration with external bodies            | 38.681,04           | 94.627,86           |
| 5. Administration Department                     | 326.925,92          | 302.649,25          |
| <b>Total amount</b>                              | <b>1.219.500,00</b> | <b>1.176.376,43</b> |

The annual accounts and the budget settlement are submitted for audit on an annual basis. Once the audit is completed, the documents are forwarded, together with the auditor's report, to the Public Accounts Department of the Galician Regional Government and to the Accounts Committee of Galicia for their information and control.

## EVALUATION OF QUALIFICATIONS AND CENTRES

### Verification-modification of officially recognised qualifications

Pursuant to the provisions of articles 25, 27 and 27 bis of Royal Decree 861/2010 of 2 July which amends Royal Decree 1393/2007 of 29 October and the provisions of the "Secretariat General of Universities" of the "Department of Education and University Regulation" of the Regional Government of Galicia, ACSUG is responsible for the evaluation of the new study programmes submitted by the Galician University System (SUG) universities prior to their verification by the Council of Universities. It is also responsible for the annual monitoring of the qualifications registered on the Register of Universities, Centres and Qualifications (RUCT) and for renewing their accreditation within the terms established by the aforementioned regulations.

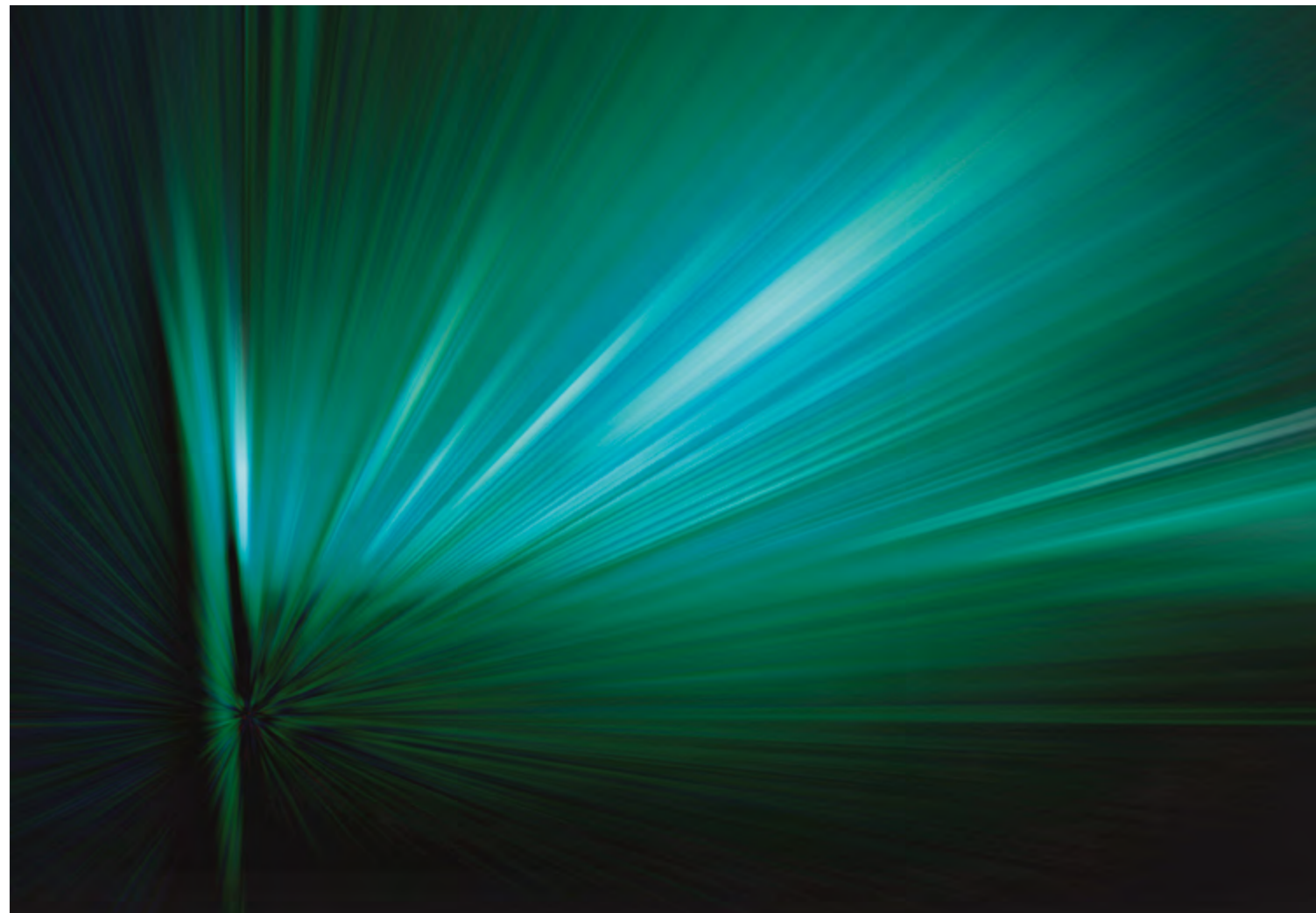
The assessment process for each qualification or proposal includes the following stages:

- 1) A Report for each qualification is submitted by the University to the Council of Universities (CU) by means of the computer application created for this purpose by the Ministry of Education.
- 2) Review and validation of the documentation by the CU and forwarding of the study programme to ACSUG.
- 3) Assignment of each case to the relevant Branch Evaluation Committee (CER) and preparation of a provisional report by ACSUG based on the assessment protocols designed for this purpose, respecting the REACU agreements.

- 4) Forwarding of the provisional report to the university and opening of the period for appeals. (20 calendar days.)
- 5) Review of the appeals by the pertinent CER, drafting of Final Report by ACSUG in favourable or unfavourable terms, which is subsequently forwarded to the CU.
- 6) The CU notifies the Ministry of Education, the Autonomous Community and the University of the outcome of the verification.
- 7) In the case of a favourable report, the Autonomous Community must decide on whether to authorise the qualification.
- 8) If the authorisation is approved, the qualification is registered on the RUCT and henceforth becomes an accredited qualification.
- 9) After the introduction of the qualification, ACSUG will monitor it annually in accordance with the agreements made by the CURSA.
- 10) After 6 years have lapsed for bachelors and PhD degrees, and 4 years for Master's degrees, the accreditation must be renewed, provided that ACSUG has ensured the study programme is being taught as initially intended (which entails a visit by external experts to the university) and that it conforms to the recommendations set out during the monitoring process.

### QUALIFICATIONS ASSESSED BY ACSUG IN 2013

ACSUG conducted an assessment of 109 qualifications prior to their implementation as officially recognised qualifications (verification): 1 degree course, 28 master's courses and 80 doctorate programmes. 30 modifications were assessed altogether: 22 degrees and 9 master's.



| VERIFICATIONS                       |          |          |           |          |           |           |          |           |           |          |           |           |            |
|-------------------------------------|----------|----------|-----------|----------|-----------|-----------|----------|-----------|-----------|----------|-----------|-----------|------------|
| Branch of Knowledge                 | UDC      |          |           | USC      |           |           | UVI      |           |           | TOTAL    |           |           | Total      |
|                                     | G        | M        | D         | G        | M         | D         | G        | M         | D         | G        | M         | D         |            |
| <b>Arts and Humanities</b>          | 0        | 1        | 0         | 0        | 5         | 6         | 0        | 2         | 5         | 0        | 8         | 11        | <b>19</b>  |
| <b>Sciences</b>                     | 0        | 0        | 3         | 0        | 1         | 10        | 0        | 1         | 5         | 0        | 2         | 18        | <b>20</b>  |
| <b>Health Sciences</b>              | 0        | 0        | 1         | 0        | 4         | 12        | 0        | 0         | 0         | 0        | 4         | 13        | <b>17</b>  |
| <b>Social and Legal Sciences</b>    | 0        | 2        | 5         | 0        | 0         | 8         | 0        | 5         | 6         | 0        | 7         | 19        | <b>26</b>  |
| <b>Engineering and Architecture</b> | 1        | 1        | 6         | 0        | 4         | 6         | 0        | 2         | 7         | 1        | 7         | 19        | <b>27</b>  |
| <b>Total</b>                        | <b>1</b> | <b>4</b> | <b>15</b> | <b>0</b> | <b>14</b> | <b>42</b> | <b>0</b> | <b>10</b> | <b>23</b> | <b>1</b> | <b>28</b> | <b>80</b> | <b>109</b> |

Qualifications verified by ACSUG in 2013.

| AMENDMENTS                          |           |          |          |          |          |          |          |          |          |           |          |          |           |
|-------------------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|-----------|
| Branch of Knowledge                 | UDC       |          |          | USC      |          |          | UVI      |          |          | TOTAL     |          |          | Total     |
|                                     | G         | M        | D        | G        | M        | D        | G        | M        | D        | G         | M        | D        |           |
| <b>Arts and Humanities</b>          | 0         | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        | 0        | <b>0</b>  |
| <b>Sciences</b>                     | 0         | 0        | 0        | 0        | 0        | 0        | 1        | 0        | 0        | 1         | 0        | 0        | <b>1</b>  |
| <b>Health Sciences</b>              | 0         | 2        | 0        | 0        | 1        | 0        | 0        | 0        | 0        | 0         | 3        | 0        | <b>3</b>  |
| <b>Social and Legal Sciences</b>    | 8         | 2        | 0        | 2        | 1        | 0        | 4        | 0        | 0        | 14        | 3        | 0        | <b>17</b> |
| <b>Engineering and Architecture</b> | 6         | 0        | 0        | 0        | 1        | 0        | 1        | 1        | 0        | 7         | 2        | 0        | <b>9</b>  |
| <b>Total</b>                        | <b>14</b> | <b>4</b> | <b>0</b> | <b>2</b> | <b>3</b> | <b>0</b> | <b>6</b> | <b>2</b> | <b>0</b> | <b>22</b> | <b>9</b> | <b>0</b> | <b>30</b> |

Amendments evaluated by ACSUG in 2013.

### Monitoring officially recognised bachelor and master's degrees

In 2013, the External Expert Assessment Panels appointed by ACSUG analysed the contents of the monitoring reports for 94 officially recognised qualifications from

the three SUG universities for the 2010-2011 academic year. These included 70 degree qualifications and 24 master's qualifications.

Distribution of qualifications by university, branch of knowledge and teaching method.

| QUALIFICATIONS MONITORED BY ACSUG   |                   |           |           |           |           |
|-------------------------------------|-------------------|-----------|-----------|-----------|-----------|
| BRANCH                              | CYCLE             | 2013      |           |           | TOTAL     |
|                                     |                   | UDC       | USC       | UVI       |           |
| <b>Arts and Humanities</b>          | Bachelor's Degree | 5         | 8         | 4         | <b>17</b> |
|                                     | Master's Degree   | 2         | 3         | 2         | <b>7</b>  |
| <b>Ciencias</b>                     | Bachelor's Degree | 2         | 3         | 4         | <b>9</b>  |
|                                     | Master's Degree   | 0         | 0         | 3         | <b>3</b>  |
| <b>Health Sciences</b>              | Bachelor's Degree | 4         | 2         | 2         | <b>8</b>  |
|                                     | Master's Degree   | 0         | 2         | 0         | <b>2</b>  |
| <b>Social and Legal Sciences</b>    | Bachelor's Degree | 11        | 8         | 13        | <b>32</b> |
|                                     | Master's Degree   | 1         | 2         | 4         | <b>7</b>  |
| <b>Engineering and Architecture</b> | Bachelor's Degree | 2         | 1         | 1         | <b>4</b>  |
|                                     | Master's Degree   | 1         | 3         | 1         | <b>5</b>  |
| <b>TOTAL</b>                        |                   | <b>28</b> | <b>32</b> | <b>34</b> | <b>94</b> |

To date three monitoring processes have been undertaken; the first, a pilot process in 2011, followed by two more, one in 2012 and one in 2013. Of 345 degrees and master's verified in the SUG, ACSUG has monitored 291 of them, as distributed in the following table. The table shows the qualifications monitored in the three processes, by university, branch of knowledge and teaching method.

The qualifications monitored were distributed as follows: UDC (49 degrees and 24 master's), USC (51 degrees and 60 master's) and UVI (47 degrees and 60 master's). It should be noted that if a qualification is monitored in more than one process, all the monitoring processes it has been subject to are counted.

Distribution of qualifications by monitoring process, university, branch of knowledge and teaching method.

| QUALIFICATIONS MONITORED BY ACSUG   |                   |          |          |          |          |           |           |           |            |           |           |           |           |
|-------------------------------------|-------------------|----------|----------|----------|----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|-----------|
| BRANCH                              | CYCLE             | 2011     |          |          |          | 2012      |           |           |            | 2013      |           |           |           |
|                                     |                   | UDC      | USC      | UVI      | TOTAL    | UDC       | USC       | UVI       | TOTAL      | UDC       | USC       | UVI       | TOTAL     |
| <b>Arts and Humanities</b>          | Bachelor's Degree | 0        | 0        | 1        | <b>1</b> | 2         | 9         | 5         | <b>16</b>  | 5         | 8         | 4         | <b>17</b> |
|                                     | Master's Degree   | 0        | 0        | 0        | <b>0</b> | 1         | 7         | 7         | <b>15</b>  | 2         | 3         | 2         | <b>7</b>  |
| <b>Ciencias</b>                     | Bachelor's Degree | 0        | 1        | 1        | <b>2</b> | 1         | 4         | 4         | <b>9</b>   | 2         | 3         | 4         | <b>9</b>  |
|                                     | Master's Degree   | 0        | 0        | 0        | <b>0</b> | 1         | 12        | 5         | <b>18</b>  | 0         | 0         | 3         | <b>3</b>  |
| <b>Health Sciences</b>              | Bachelor's Degree | 1        | 0        | 0        | <b>1</b> | 4         | 2         | 2         | <b>8</b>   | 4         | 2         | 2         | <b>8</b>  |
|                                     | Master's Degree   | 0        | 0        | 0        | <b>0</b> | 3         | 8         | 1         | <b>12</b>  | 0         | 2         | 0         | <b>2</b>  |
| <b>Social and Legal Sciences</b>    | Bachelor's Degree | 1        | 1        | 0        | <b>2</b> | 8         | 9         | 5         | <b>22</b>  | 11        | 8         | 13        | <b>32</b> |
|                                     | Master's Degree   | 1        | 0        | 1        | <b>2</b> | 8         | 16        | 18        | <b>42</b>  | 1         | 2         | 4         | <b>7</b>  |
| <b>Engineering and Architecture</b> | Bachelor's Degree | 0        | 0        | 0        | <b>0</b> | 8         | 3         | 5         | <b>16</b>  | 2         | 1         | 1         | <b>4</b>  |
|                                     | Master's Degree   | 0        | 0        | 1        | <b>1</b> | 6         | 7         | 17        | <b>30</b>  | 1         | 3         | 1         | <b>5</b>  |
| <b>TOTAL</b>                        |                   | <b>3</b> | <b>2</b> | <b>4</b> | <b>9</b> | <b>42</b> | <b>77</b> | <b>69</b> | <b>188</b> | <b>28</b> | <b>32</b> | <b>34</b> | <b>94</b> |

A larger number of monitoring processes were conducted in the area of Social and Legal Sciences. This is because of the larger number of qualifications in this branch in the SUG.

The next table shows the number of qualifications monitored on more than one occasion, most of which are degree qualifications.

| QUALIFICATIONS MONITORED SEVERAL TIMES |                   |           |           |           |           |
|--|-------------------|-----------|-----------|-----------|-----------|
| BRANCH                                 | CYCLE             | UDC       | USC       | UVI       | TOTAL     |
| Arts and Humanities                    | Bachelor's Degree | 2         | 8         | 5         | 15        |
|  | Master's Degree   | 1         | 0         | 0         | 1         |
| Ciencias                               | Bachelor's Degree | 1         | 4         | 4         | 9         |
|  | Master's Degree   | 0         | 0         | 0         | 0         |
| Health Sciences                        | Bachelor's Degree | 4         | 2         | 2         | 8         |
|  | Master's Degree   | 0         | 0         | 0         | 0         |
| Social and Legal Sciences              | Bachelor's Degree | 8         | 9         | 4         | 21        |
|  | Master's Degree   | 1         | 0         | 1         | 2         |
| Engineering and Architecture           | Bachelor's Degree | 2         | 1         | 1         | 4         |
|  | Master's Degree   | 0         | 0         | 1         | 1         |
| <b>TOTAL</b>                           |                   | <b>19</b> | <b>25</b> | <b>20</b> | <b>61</b> |

Distribution of qualifications monitored more than once, by university, branch of knowledge and teaching method

### Accreditation of university qualifications

All verified qualifications that are introduced must be submitted to a new process called accreditation - graduate degrees every six years, and master's degrees and PhDs every four years.

In the first half of 2013, Galician universities made requests to the Department of Education for the renewal of the accreditation of 38 master's programmes. However, with the publication of a Royal Decree it is expected that a moratorium will be placed on the process for the next two years.

### Internal quality assurance systems. Fides-audit programme

Continuing with the process that began in 2007 when the ACSUG, ANECA and AQU quality assurance agencies made the public presentation of the AUDIT programme to Spanish universities, and due to its favourable acceptance in the evaluation stage of the IQAS designs, ACSUG, ANECA and UNIBASQ have considered it appropriate to design a Model for the certification of the implementation of the Quality Assurance Systems (IQAS) in the university centres.

ACSUG adapted the IQAS certification guide prepared by the three agencies and developed a pilot scheme in July 2013.

Certification of the implementation of the IQAS requires an external audit to be conducted by two assessment committees that are set up for this purpose. They are assessed according to previously established criteria that are published on our website.

The panels consist of academic and professional members, as well as technical staff from ACSUG.

| PANEL 1   | PANEL 2   |
|---|---|
| Chief Auditor: Antonio López Cabanes  | Chief Auditor: Laureano González Vega               |
| Business representatives: María Vilas Breijo<br>Cecilia de la Rosa González | Business representative: Marta González Moldes      |
| ACSUG Secretary: M <sup>a</sup> Paula Ríos de Deus                          | ACSUG Secretary: M <sup>a</sup> Dolores Castro Pais |

Five SUG centres participated in the pilot scheme.

Four centres received a favourable report. A report has been issued without an evaluation for the fifth, which has promised to request another audit within a reasonable time. Meanwhile, it may begin operating the procedures as set out in the design and generate evidence of its correct implementation based on the 2013 version of its IQAS.

Following the meta-evaluation process, ACSUG updated and improved the certification guide with a view to

beginning the official certification process of the implementation of the IQAS in SUG university centres.

The 2013 round opened on 11 November and the period during which centres could submit requests to take part in the IQAS certification process finalised on 15 December. The interested institutions were required to complete the request to take part in accordance with the ACSUG model. A maximum of four centres from each university are allowed to take part in the process.

| CENTRES PARTICIPATING IN THE 1ST ASSESSMENT (Pilot Scheme)<br>CERTIFICATION OF THE IQAS IMPLEMENTATION<br>FIDES-AUDIT PROGRAMME |  |               |
|---|--|---------------|
| UNIVERSITY  | CENTRES                                  | TOTAL CENTRES |
| UDC   | IT Faculty                               | 2             |
|   | Economics and Business Faculty           |               |
| USC   | Higher Technical College of Engineering  | 1             |
| UVI   | Faculty of Biology                       | 2             |
|   | School of Telecommunications Engineering |               |

## ASSESSMENT OF TEACHING STAFF

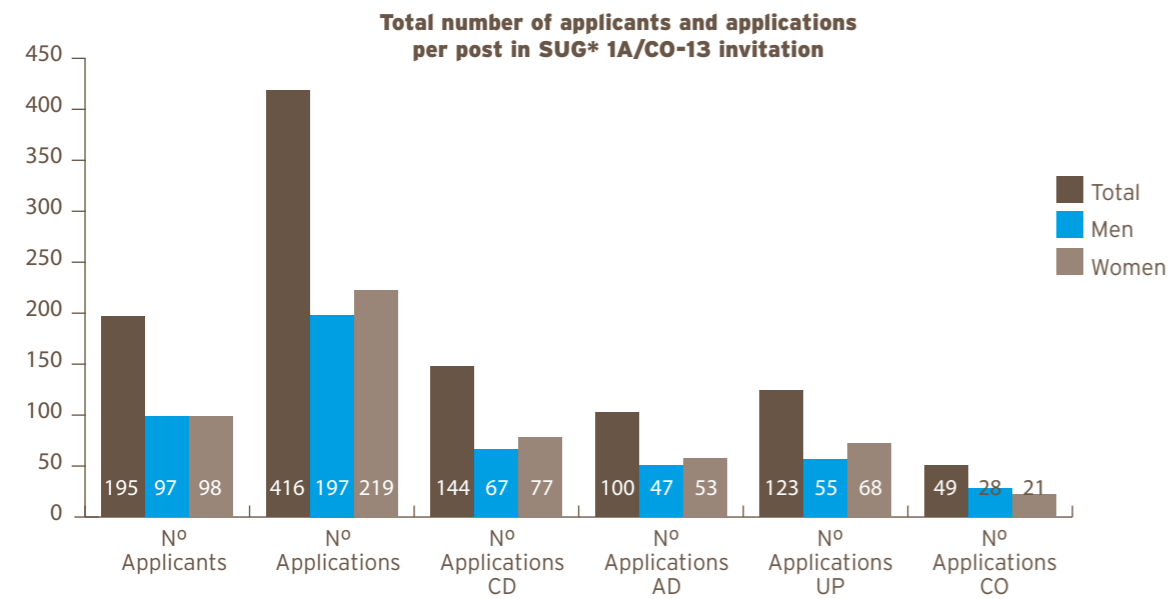
### Assessment and report prior to recruiting university teaching staff to the SUG universities

As in previous years, the following processes were also undertaken during 2013.

- Resolution of 4 February 2013 by the ACSUG President approving the ordinary invitation for assessment prior to the recruitment of teaching staff by the universities of the SUG.

- Resolution of 4 February 2013 by the ACSUG President approving the ordinary invitation for assessment for obtaining the report before the exceptional recruitment of associate teaching staff by the universities of the SUG.

This year the number of applications to undertake the accreditation process has fallen compared with previous years. The number of applicants by gender is practically equal, with the number of applications received from female candidates being higher than those from male ones.

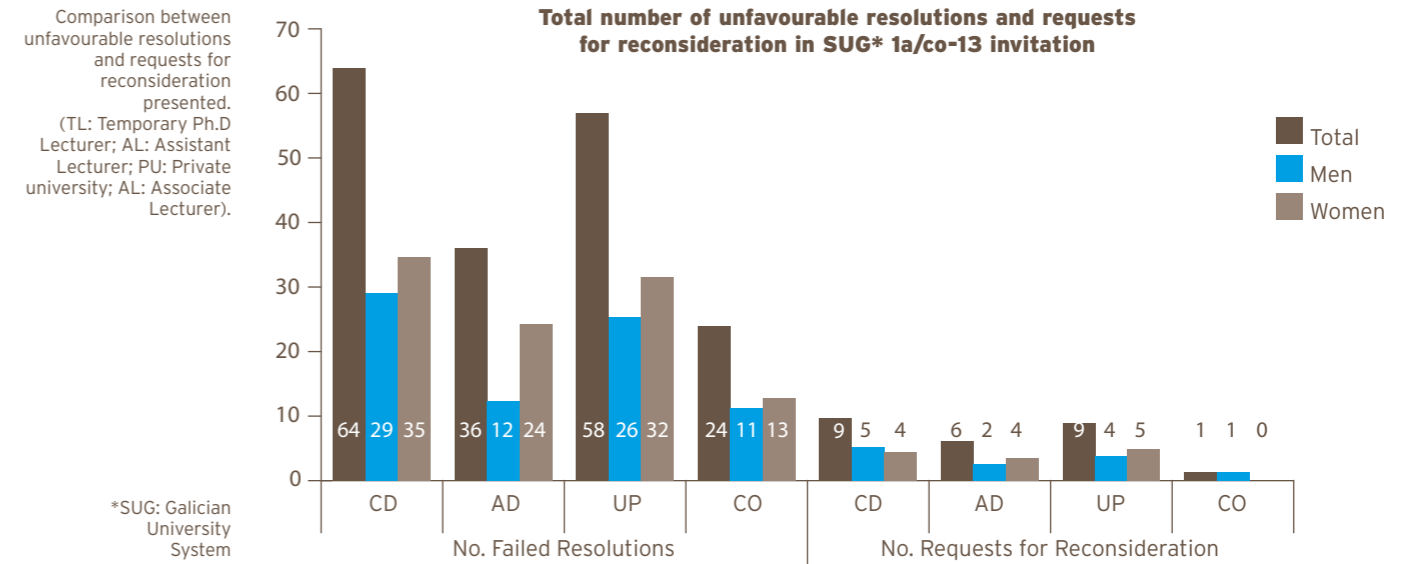


Shows the total number of applicants and applications per post. (TL: Temporary Ph.D Lecturer; AL: Assistant Lecturer; PU: Private university; AL: Associate Lecturer).

\*SUG: Galician University System

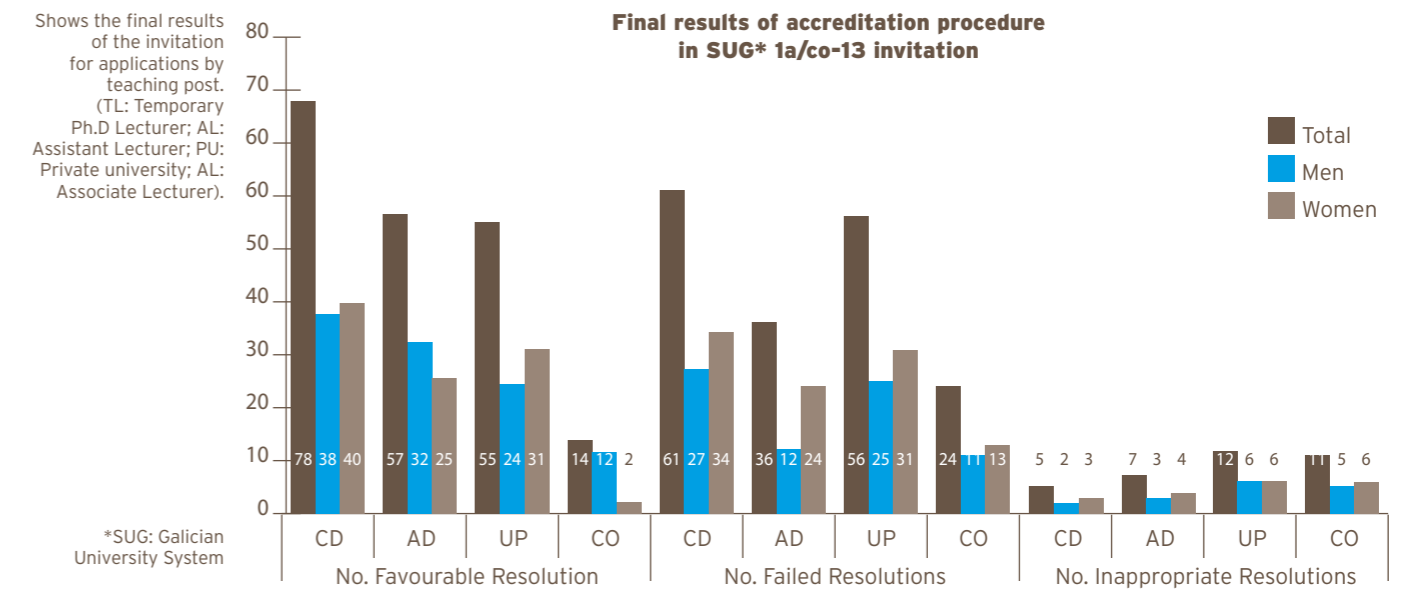
The following graph shows a comparison of the number of failed resolutions and the appeals presented.

Following the final decisions pertaining to the reconsideration requests, the graph presents the final data for the accreditation procedure (at the below).



Comparison between unfavourable resolutions and requests for reconsideration presented. (TL: Temporary Ph.D Lecturer; AL: Assistant Lecturer; PU: Private university; AL: Associate Lecturer).

\*SUG: Galician University System



Shows the final results of the invitation for applications by teaching post. (TL: Temporary Ph.D Lecturer; AL: Assistant Lecturer; PU: Private university; AL: Associate Lecturer).

\*SUG: Galician University System

The exceptional recruitment to the post of associate lecturer has a notable feature. The Royal Decree 989/2008 of 13 June, which governs the exceptional recruitment of associate lecturers, sets out in article 6 that universities may invite candidates to apply for the position of associate lecturers up until 3 May 2013. As such, this year was the last one in which this prior accreditation process will be undertaken.

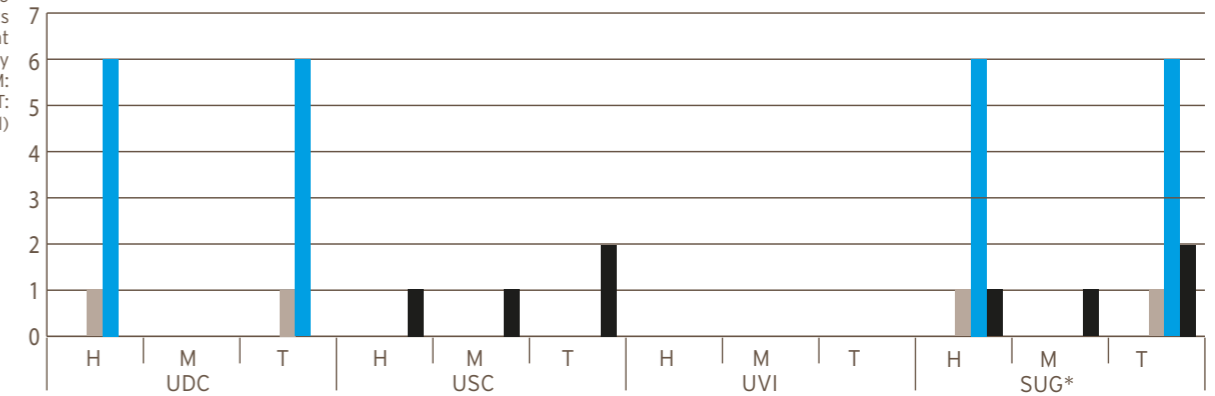
### Assessment and prior report for the promotion and consolidation of temporary lecturers within the SUG universities

The Order of 22 April 2008 (Official Journal of Galicia -DOG- 5 May 2008) sets out the procedure ACSUG must follow when issuing preliminary reports for the extension of the temporary lecturers' contracts in the state universities of Galicia, and also when issuing an appraisal prior to making their contracts permanent, pursuant to the provisions of article 6 of the Decree 266/2002, of 6 September, relating to the recruitment of university teaching staff, and articles 9 and 10 of Decree 270/2003, of 22 May, which governs the ACSUG.

- **Preliminary Report for extending the contract of temporary lecturers:** All lecturers employed by Galician state universities as temporary lecturers and who are in the final year of their initial maximum contract of 4 years, as referred to by article 6.2 of Decree 266/2002, of 6 September, may apply for this assessment.
- **Appraisal prior to a temporary lecturer becoming a tenured lecturer.** All temporary lecturers who have had their contracts extended by any of the state universities of Galicia may request this, in accordance with article 6.2 of Decree 266/2002, of 6 September, relating to recruitment of university teaching staff.

Number of applications submitted in 2013 for assessment to allow temporary lecturers to convert their contracts into that of a permanent lecturer employed by SUG universities. (M: man, W: woman and T: Total)

Number of applications submitted in 2013 for assessment to allow collaborating lecturers to convert their contracts into that of a tenured lecturer



- BRANCH OF KNOWLEDGE: Social and Legal Sciences
  - BRANCH OF KNOWLEDGE: Sciences
  - BRANCH OF KNOWLEDGE: Health Sciences
  - BRANCH OF KNOWLEDGE: Engineering and Architecture
  - BRANCH OF KNOWLEDGE: Arts and Humanities
- \*SUG: Galician University System

### Bonus payments

The Organic Law 6/2001 of 21 December governing universities, sets out that regional governments may establish, for untenured teaching and research staff (article 55) and for tenured teaching and research staff (article 69), additional incentive payments linked to individual merits in teaching, research or administration.

Decree 55/2004 of 4 March was published to develop these articles by establishing a system of incentive payments linked to individual teaching and research merits or to merits in administration. Their aim was to set up a system of bonuses paid by the regional government to permanent teaching and research

staff as well as to untenured lecturers in the public universities of Galicia. Four types of allowances have been established: in recognition of teaching work (CLD), in recognition of research work (CLI), in recognition of curricular excellence in teaching and research (CEC), and in recognition of work in administrative positions (CEG).

This data encompasses the overall results for the 2012 processes for the four complementary incentive payments that currently exist in Galicia. What is notable is the high percentage of positives as a common factor amongst 2 of the three categories of bonus payments. The applicants who submit themselves for assessment have prior knowledge of the evaluation requirements and usually comply with these parameters beforehand. The

only category with a higher percentage of negatives is the incentive payments for administrative positions. This is because it is possible to submit for assessment merits that had not previously been recognised or awarded points by ACSUG

| INCENTIVE                                   | TOTAL APPLICATIONS ASSESSED | NEGATIVE RESOLUTIONS | APPROVED RESOLUTIONS | % POSITIVE APPLICATIONS |
|---|-----------------------------|----------------------|----------------------|-------------------------|
| Teaching and Research Work                  | 236                         | 20                   | 216                  | 91,5%                   |
| Teaching and Research Curricular Excellence | 248                         | 1                    | 247                  | 99,6%                   |
| Administrative Work                         | 132                         | 16                   | 116                  | 87,9%                   |
| <b>Total</b>                                | <b>616</b>                  | <b>37</b>            | <b>579</b>           | <b>94,0%</b>            |

Distribution of evaluations by type of incentive.

#### Incentive payment in recognition of teaching and research work

Its aim is to reward teaching and research work undertaken within the University System of Galicia (SUG). All permanent staff and untenured professors working in Galician universities may apply, provided they meet the requirements previously established for the appraisal. These were the first bonus payments to be introduced and have been awarded since 2004.

invitation for assessment prior to the assignation of incentive payments in recognition of teaching work (CLD) and in recognition of research work (CLI). The results are broken down by applicant, overall results, results by bonus category and status of the applicant.

The 2012 invitation was published in the Official Journal of Galicia (DOG) on 2 November 2012 through the Resolution of 28 September 2012 approving the public

Distribution of applications by incentive type and by university.

| University   | CLD APPLICATIONS | CLI APPLICATIONS | TOTAL APPLICATIONS |
|--------------|------------------|------------------|--------------------|
| <b>UDC</b>   | 47               | 51               | 98                 |
| <b>USC</b>   | 30               | 29               | 59                 |
| <b>UVI</b>   | 40               | 39               | 79                 |
| <b>TOTAL</b> | <b>117</b>       | <b>119</b>       | <b>236</b>         |

Distribution of CLD and CLI applications by university and by result.

| University   | TOTAL APPLICATIONS | OVERALL RESULTS |               |
|--------------|--------------------|-----------------|---------------|
|              |                    | COMPLY          | DO NOT COMPLY |
| <b>UDC</b>   | 98                 | 94              | 4             |
| <b>USC</b>   | 59                 | 52              | 7             |
| <b>UVI</b>   | 79                 | 70              | 9             |
| <b>TOTAL</b> | <b>236</b>         | <b>216</b>      | <b>20</b>     |

Distribution of CLD and CLI applications by university and by result.

| University   | CLD APPLICATIONS | CLD RESULTS DISTRIBUTION |               |
|--------------|------------------|--------------------------|---------------|
|              |                  | COMPLY                   | DO NOT COMPLY |
| <b>UDC</b>   | 47               | 46                       | 1             |
| <b>USC</b>   | 30               | 26                       | 4             |
| <b>UVI</b>   | 40               | 35                       | 5             |
| <b>TOTAL</b> | <b>117</b>       | <b>107</b>               | <b>10</b>     |

Distribution of applications for the incentive for teaching work by university and by result.

| University   | CLI APPLICATIONS | CLI RESULTS DISTRIBUTION |               |
|--------------|------------------|--------------------------|---------------|
|              |                  | COMPLY                   | DO NOT COMPLY |
| <b>UDC</b>   | 51               | 48                       | 3             |
| <b>USC</b>   | 29               | 26                       | 3             |
| <b>UVI</b>   | 39               | 35                       | 4             |
| <b>TOTAL</b> | <b>119</b>       | <b>109</b>               | <b>10</b>     |

ACTIVITIES AND PROGRAMMES  
IMPLEMENTED IN 2012

ACTIVITIES AND PROGRAMMES  
IMPLEMENTED IN 2012

| POSITION       | UDC       | USC       | UVI       | TOTAL      |
|----------------|-----------|-----------|-----------|------------|
| CU             | 0         | 0         | 0         | 0          |
| TU             | 18        | 21        | 19        | 58         |
| CEU            | 0         | 0         | 0         | 0          |
| TEU            | 8         | 1         | 4         | 13         |
| CD             | 72        | 37        | 56        | 165        |
| OTRAS          | 0         | 0         | 0         | 0          |
| <b>TOTALES</b> | <b>98</b> | <b>59</b> | <b>79</b> | <b>236</b> |

Distribution of CLD and CLI applications by university and by position occupied in the university (CU: University Full Professor, TU: Tenured Professor, CEU: Full Professor of University College, TEU: Tenured Professor of University College, CD: Associate Professor.)

In this year's process most of the applicants were Associate Professors or Tenured Professors. This was on account of new recruitment and the conversion of some categories into others. Most of the tenured teaching staff in the SUG have been receiving these additional payments since the procedure was introduced. It should also be pointed out that the number of applications has been falling over the years as the procedure becomes consolidated.

The number of appeals for reconsideration is not significant in this type of incentive payment procedure, and this year there were only 2, both of which were upheld.

**Autonomous Community Bonus for Teaching and Research Curricular Excellence**

The assessment protocol for this bonus payment was developed initially through the Order of 16 April 2004 (Official Journal of Galicia of 28 April), which was subsequently completed with the publication of the assessment protocol developed by the CGIACA through the Order of 16 October 2006 (Official Journal of Galicia of 26 October). It covers the criteria and merits for the pre-assessment for the assignment of the allowances for

recognition of curricular excellence and for administrative work, which are still applicable today.

The 2012 invitation was published towards the end of the year, on 15 November. This led to the processing and the evaluation of the applications being undertaken during the first four months of 2013. Consequently, the results of the 2012 process are analysed in this 2013 annual report.

In accordance with the regulations in force, five years after an applicant submitted his/her application, s/he must submit the teaching or research work undertaken over that time for further assessment. It was for this reason that the 2011 assessment round was so large, as it coincided with re-assessment year for most of the SUG applicants, who were assessed in 2006, then again in 2011.

In contrast, the 2012 process does not coincide with any of the 3 or 5 year large scale re-assessment years. Therefore the number of applications has been low compared with previous years.

If we analyse the 2012 curricular excellence bonus results, it is important to note the difference between applicants being re-appraised and new applicants.

Results of the assessment process for bonus payments for curricular excellence 2012.

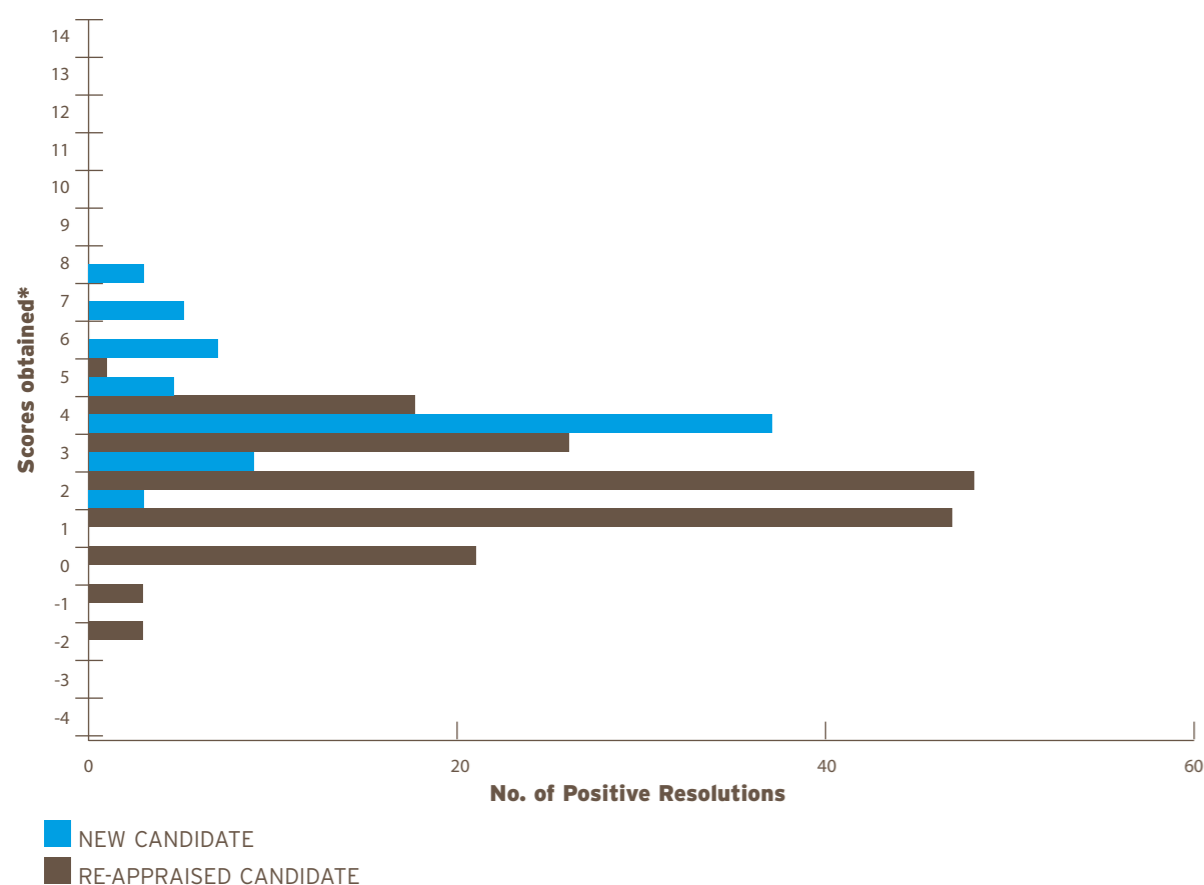
| UNIVERSITIES | NEGATIVE APPROVED RESOLUTIONS | APPLICANT DISTRIBUTION BY SCORE (2012 APPRAISAL) |    |     |    |   |   |   |    |    |    |    |    |   |   |    |    |    |    |    |   |   |   |   |
|--------------|-------------------------------|--|----|-----|----|---|---|---|----|----|----|----|----|---|---|----|----|----|----|----|---|---|---|---|
|              |                               | -4   | -3 | -2  | -1 | 0 | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8 | 9 | 10 | 11 | 12 | 13 | 14 |   |   |   |   |
| UDC 58       | NEW APPLICANT                 | 22   | 0  | 22  | 0  | 0 | 0 | 0 | 0  | 0  | 2  | 5  | 6  | 7 | 0 | 2  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
|              | RE-APPRAISED APPLICANT        | 36   | 0  | 36  | 0  | 0 | 0 | 6 | 12 | 9  | 9  | 0  | 0  | 0 | 0 | 0  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
| USC 107      | NEW APPLICANT                 | 43   | 0  | 43  | 0  | 0 | 0 | 0 | 0  | 1  | 2  | 18 | 13 | 4 | 3 | 2  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
|              | RE-APPRAISED APPLICANT        | 64   | 0  | 64  | 0  | 0 | 2 | 2 | 9  | 21 | 16 | 12 | 2  | 0 | 0 | 0  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
| UVI 83       | NEW APPLICANT                 | 32   | 2  | 30  | 0  | 0 | 0 | 0 | 0  | 0  | 2  | 13 | 11 | 3 | 0 | 1  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
|              | RE-APPRAISED APPLICANT        | 51   | 0  | 51  | 0  | 0 | 1 | 1 | 6  | 14 | 23 | 5  | 0  | 1 | 0 | 0  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
| Total 248    | NEW APPLICANT                 | 97   | 2  | 95  | 0  | 0 | 0 | 0 | 0  | 3  | 9  | 37 | 31 | 7 | 5 | 3  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |
|              | RE-APPRAISED APPLICANT        | 151  | 0  | 151 | 0  | 0 | 3 | 3 | 21 | 47 | 48 | 26 | 2  | 1 | 0 | 0  | 0  | 0  | 0  | 0  | 0 | 0 | 0 | 0 |

We should point out that, with regard to the reassessments, the table shows the scales that have been incorporated into the scores already consolidated with each assessment round. For this reason there are not many resolutions with a score higher than 7. In the case of new applicants, what is shown on the scale is the overall score obtained.

The number of negative scores is negligible, with just 2 on this occasion. This is due to several factors, the most common being that the applicant has not acquired 2 five-year teaching periods or one six-year research period (basic score). It also maybe the case that amongst

the applicants being re-appraised, some might not have acquired a new basic merit at the time of their re-evaluation; this is a required condition for the evaluation process. Other applicants who do not comply with other criteria laid down by the assessment procedure are also graded negatively. These include the need to be civil servants or tenured associate professors or that their position is not permanent and secure, or that they are unable to provide evidence of one year's service in that position.

### Resolutions for curricular excellence 1C-12



The negative values (-4, -3, -2, -1 grades) and grade 0 are applicable only to the re-appraised candidates.

The trend in the various assessment processes is quite similar, all showing a high number of positive resolutions. The following circumstances will lead to a negative resolution: applicants who do not gain at least 0,5 points/grades in their first evaluation, applicants who do not meet other criteria set out in the assessment procedure itself, such as the requirement to be a civil servant or associate professor or that their position is not permanent and secure or that they are not able to provide evidence of one year's service in that position; or the reappraised applicant's result is below 0,1 points/grades in the re-evaluation, or their overall grade (adding together the previous and new decimal points) falls below 0,5 points.

In the following table for 2012, we can see the spread of positive and negative resolutions (below 0,1 grades). Only the scores obtained in this assessment process are shown and the grades previously obtained by the re-appraised candidates are not reflected. For new applicants the table shows their overall grade. For this reason, there are very few applicants in the higher grades as it is highly unlikely that an applicant can reach this level in just one assessment process.

Results of the 1D/12 assessment process for bonus payments for administrative responsibilities.

|              |            | APPLICATIONS ASSESSED         | GRADES (2012 APPRAISAL PROCESS) |           |           |           |          |          |          |          |          |          |          |
|--------------|------------|-------------------------------|---------------------------------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|
|              |            |                               | <0,5*                           | ≥0,5      | ≥1        | ≥2        | ≥3       | ≥4       | ≥5       | ≥6       | ≥7       | 8        |          |
| UDC          | 31         | NEW APPLICANT UDC             | 10                              | 2         | 3         | 4         | 0        | 1        | 0        | 0        | 0        | 0        | 0        |
|              |            | RE-APPRAISED APPLICANTS UDC   | 21                              | 10        | 6         | 2         | 1        | 2        | 0        | 0        | 0        | 0        | 0        |
| USC          | 55         | NEW APPLICANT USC             | 16                              | 3         | 6         | 6         | 1        | 0        | 0        | 0        | 0        | 0        | 0        |
|              |            | RE-APPRAISED APPLICANT USC    | 39                              | 5         | 8         | 20        | 4        | 2        | 0        | 0        | 0        | 0        | 0        |
| UVI          | 46         | NEW APPLICANT UVI             | 14                              | 3         | 5         | 6         | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
|              |            | RE-APPRAISED APPLICANT UVI    | 32                              | 9         | 9         | 14        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL</b> | <b>132</b> | <b>NEW APPLICANT</b>          | <b>40</b>                       | <b>8</b>  | <b>14</b> | <b>16</b> | <b>1</b> | <b>1</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |
|              |            | <b>RE-APPRAISED APPLICANT</b> | <b>92</b>                       | <b>24</b> | <b>23</b> | <b>36</b> | <b>5</b> | <b>4</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

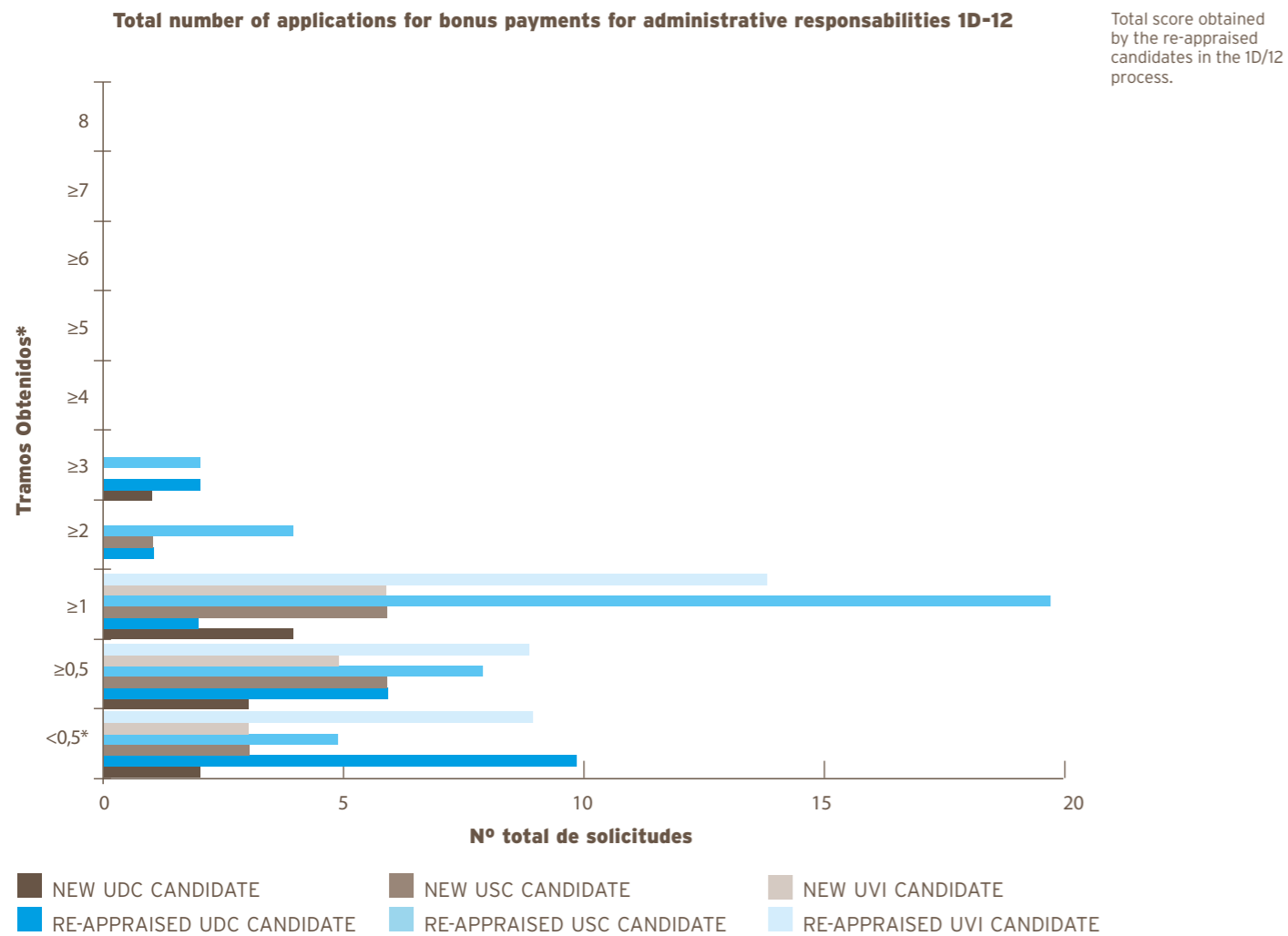
### Bonus Payments for Administrative Work

On 15 November 2012, Resolution of 28 September 2012 was published, which approved the ordinary invitation to apply for this salary bonus. This is the last of the regional government incentive payments and it was developed pursuant to Decree 55/2004 of 4 March and the assessment protocol published by the Order of 16 October 2006 (Official Journal of Galicia of 26 October).

The first invitation for assessment was published in 2007 and potential member candidates of the SUG

applied en masse. After this first evaluation, in addition to the presence of new applicants, a new characteristic was added to the applicants' profiles, which is that of re-assessment. Those applicants who have applied on previous occasions can apply for re-assessment of another period in a previously held position or in a different position to that which had been previously assessed. This has led to a modification in the parameters measured, with the incorporation of results below a score of 0.5.

On this graph below, we analyse the total scores for each re-appraised applicant.



\* Negative outcome results (<0,5) have a different interpretation depending on whether the applicant is being re-appraised or is a new applicant. While a result within the range of <0,5 automatically means a negative assessment for new applicants, in the case of re-appraised applicants, this would not necessarily be a negative score as this score would be added to the score already obtained. In the latter case, a negative outcome would be given if a candidate obtains a score of ≤0,1 which would not be added to their consolidated score in this case.

### DOCENTIA programme

In 2007 ACSUG signed a partnership agreement with ANECA to set up the Support Programme for Evaluating the Performance of University Teaching Staff (DOCENTIA) in Galician universities. The aim of the programme is to provide mechanisms for managing the quality of tuition among the university teaching staff, and for supporting their career development and recognition. Once the models presented by the Galician universities had been positively appraised, the pilot implementation and monitoring phase commenced in 2009, a phase that lasted a minimum of two years culminating with the certification of the models.

Up to December 2013, the UDC had finalised the three evaluation processes for the implementation of its DOCENTIA programme. The fourth round is currently open and will take place over the course of 2014. The USC finished its 3rd process of adopting the programme.

The UVI is currently reviewing its evaluation Handbook and the start of the 2nd assessment process is planned.

On a national level, on 26 February 2013 the "1st Seminar on Good Practice in the DOCENTIA Programme" was held at the Autonomous University of Madrid. It aimed to take stock of the Programme and to circulate the good practices put into effect in the universities amongst the attendees. The seminar was highly commended by the more than 230 people who took part.

### Other teaching staff appraisals

#### Teaching staff appraisal at the University of Oviedo

To comply with the Agreement signed between ACSUG and the University of Oviedo, appraisals are carried out prior to issuing the reports evaluating the individual merits of non-permanent internal Research staff at the University of Oviedo.

The appraisal of research work is conducted in a similar way to the assessment of research merits of civil servant teaching staff and is based on the same criteria (Resolution of 18 November 2009 of the President of the CNEAI - BOE no. 289) established by the CNEAI.

A computer programme is available to carry out the assessment, which is used by both the applicants and subsequently by the assessors to process each case. The applicants enter each 6-year period they wish to submit for assessment, providing the most relevant details relating to their research work undertaken during each period. Each period must cover six years of research (full calendar years running from 1 January until 31 December). Only fractions of years equal to or over eight months shall be calculated as a calendar year. The years forming part of a six-year period may or may not be consecutive years. The researchers whose last period of research has been given a negative appraisal may create a new six-year period, incorporating some of the negatively evaluated years in the last application submitted, and at least three years subsequent to them.

Since the agreement was signed between ACSUG and the University of Oviedo, the following applications have been assessed:

| Evaluation of six-year periods at Oviedo |                           |
|--|---------------------------|
| ASSESSMENT PROCESSES                     | NO. ASSESSMENTS COMPLETED |
| 2009                                     | 38                        |
| 2010                                     | 9                         |
| 2011                                     | 23                        |
| 2012                                     | 30                        |
| 2013                                     | 8                         |
| <b>TOTAL</b>                             | <b>108</b>                |

#### Evaluation of the research teams at the University of Oviedo

A partnership agreement was signed between ACSUG and the University of Oviedo for conducting assessments for the formal recognition of research teams from the University of Oviedo, in accordance with the regulation governing research teams and groups at the University of Oviedo, approved by the Governing Board on 18 December 2008 (BOPA of 14/01/2009).

The purpose of this agreement is to formulate the procedure for assessing applications made by the University of Oviedo through the Vice-chancellor's office responsible for research, in order to gain recognition as a research team. The assessments are conducted by ACSUG, which employs Panels of Experts consisting of members specialising in the branch of knowledge concerned (different panels for Social and Legal Sciences, Science, Health Sciences, Art and Humanities, and Engineering and Architecture). The ACSUG sends individual reports to the University of Oviedo about the

assessment of each of the Research Teams that have been submitted for evaluation.

| ASSESSMENT OF THE RESEARCH TEAMS AT THE UNIVERSITY OF OVIEDO |                             |
|--|-----------------------------|
| ASSESSMENT PROCESS   | Nº OF ASSESSMENTS COMPLETED |
| 2013 (1st)   | 15                          |
| <b>TOTAL</b>   | <b>15</b>                   |

#### Assessment prior to the recruitment to the positions of Tenured Professor (TP), or Associate Professor (AP) at the University of Vigo (invitation 2012/2013)

To comply with its Teaching Staff Regulations, the UVI has a special teaching and research staff (TRS) promotion programme consisting of an annual assessment process for the appointment of Tenured Professors or Associate Professors in the teaching department. In accordance with this procedure the Governing Board of the University of Vigo announced the invitation for the presentation of applications.

These posts, 17 for this 2012/2013 process, are subject to the same obligations as those of full-time teaching staff, and appear on the Organisation Charts in the teaching departments.

The evaluation reports for the submitted applications are issued by the CGIACA, following an appraisal by a panel of external experts made up of lecturers of renowned prestige from outside the SUG. These reports are forwarded to the Deputy Vice-chancellor's Office for Academic Organisation, Teaching Staff and Qualifications, which publishes the provisional grades following the method described in section 6.3. Following

the publication, the applicants have 10 days in which to present their appeals.

In order to be selected through this programme, applicants must have obtained a minimum of 70 points overall after an assessment of their merits by the assessment panels. The positions are awarded according to scientific field and area, as described in the rules, until all posts are filled. As a general rule, no more than one position is available per subject field. In exceptional circumstances more than one may be granted if those available for a particular area are not filled or if they are not filled in the final distribution.

Since the agreement was signed with the University of Vigo on 18 December 2008, ACSUG has assessed the following applications for this programme:

| VIGO TRS             |                           |
|----------------------|---------------------------|
| ASSESSMENT PROCESSES | NO. ASSESSMENTS COMPLETED |
| 2008                 | 53                        |
| 2009                 | 37                        |
| 2010- 2011           | 25                        |
| 2011-2012            | 33                        |
| 2012-2013            | 17                        |
| <b>TOTAL</b>         | <b>165</b>                |

#### RESEARCH APPRAISAL

##### Assessment prior to the awarding of the grants from the Isidro Parga Pondal Programme

The aim of the Isidro Parga Pondal Programme is to help bridge the shortfall in human resources in the R&D

departments in Galicia by assisting the incorporation of doctorates with certified research training in national or international scientific bodies into research centres in the Autonomous Community of Galicia. The Isidro Parga Pondal Programme will support the SUG universities for a duration of 3 years and the contracts shall be made on the dates indicated in the resolution governing the award.

Only the assessment phase of the scientific-technical merits of the candidates is undertaken by ACSUG. During the assessment process, the panels of expert assessors must mark the merits presented with supporting evidence by the candidates, placing more relevance on the contributions made over the previous three years. The assessments made by the experts account for 90% of the overall score (based primarily on: scientific publications; projects; contracts and patents; presence, speeches and papers in congresses; supervised theses, and other scientific merits). The final selection of the candidates is made by the selection committee. Starting with the scores awarded in the expert assessor reports (90% of the grade), they may award up to 10% in additional points to each candidate, based on: the commitment of the applicant, through personal declaration; the use of the Galician language in all the dealings the individual concerned has with the regional administration as a result of this procedure; and based on how well the candidate's CVs match the positions offered.

As well as the concession explained above, according to the relevant Order, terms have been established for the concession, on a competitive basis, of assistance for the extension of the Isidro Parga Pondal Programme in order to train researchers of the human resources programme of the Galician Research, Development and Technological Innovation Plan - Incite (2006-2010) during 2012. The beneficiaries of this assistance include

the SUG universities that extend the existing contracts they have with the individuals selected through the Isidro Parga Pondal Programme, by offering a contract of employment. The extensions shall have a maximum duration of two years.

For the 2012 process (the extension of the contracts awarded through this programme in 2009) 18 applications were submitted. In 2013 no invitations were made for the assistance for the extension of the Isidro Parga Pondal Programme.

During the last stage of this programme an assessment is made of the quality of the output and the scientific-technological work of the researchers of the Isidro Parga Pondal programme (1st acquisition 2009) leading to the "certificate of compliance" which confirms that the standard of the output and the scientific and technological activities has been met. There are a number of basic conditions that need to be met to obtain a positive report, which depend on the scientific field to be assessed. However, the conditions applying to all fields have been established in accordance with the regulations governing this stage prior to accreditation for the Manuel Colmeiro programme (Order of 21 May 2008 and Resolution of 20 July 2005).

The purpose of this evaluation is to assess the quality of the scientific-technological output and the work undertaken by the applicants, after which, if appropriate, the certificate of compliance is issued. 19 candidates were assessed during the 2013 process.

### Grants for the consolidation and structuring of competitive research units of the Galician University System

The Order of 5 July 2013 establishes the terms and conditions of the grant, awarded on a competitive basis, to assist with the consolidation and structuring of the competitive research units of the Galician University System, partly funded by the European Regional Development Fund (FEDER) within the framework of the Galician Operations Programme 2007-2013. The Galician Research, Innovation and Growth Plan 2011-2015 (Plan I2C), through its core strategy 2, aims to consolidate benchmark research teams. Policy 2.4, which supports research projects, states that the previous model which funded different groups should be abandoned due to the accumulation of many small research projects. A new model should be adopted which provides structural funding to the groups based on the principle of quality and efficiency demonstrated through a process of continuous assessment. The Department of Culture, Education and University Regulation laid down the conditions for the consolidation and structuring Programme for the research units in the following areas:

**Competitive Benchmark Groups:** These groups are notable for their number of academic publications; their strong level of resource acquisition, which can vary depending on their field of work; their competitiveness on a national level and in many cases, on an international level; their ability to train and attract young researchers and for their regular cooperation with other research groups, institutions or companies. These are grants for the consolidation of SUG research groups who set a benchmark in the Galician University System in terms of their scientific output and their R&D work.

**Research Networks:** These are grants for research groups to support the development of action plans undertaken through a network in order to generate new scientific capabilities and tackle to new research goals more effectively. The applicant would be a SUG research group (the coordinator) which, when joined by at least three other groups, promotes the development of a programme of joint and complementary activities within the network.

**Groups with a potential for growth:** These are grants for the consolidation of SUG research groups who, in terms of their scientific output and their R&D activity, have demonstrated a potential for growth and to become a benchmark group within the SUG. Although not attaining the levels of the previous groups, they demonstrate proven research quality through the application of stringent criteria, and are on their way to becoming benchmark groups.

**Strategic groups:** Strategic groups are units that are grouped together on a higher level than a research group. They are established by the university making the proposal, and their purpose is to undertake planned, regular collaborative work which has its own R&D and transfer objectives.

The selection of the beneficiaries of the grant is based on the sum of assessments made by a panel of assessors and by the selection committee. Once the assessments have finished, the results are forwarded to the selection committee, which prepares the resolution proposal based on the following: the terms of the competition; the assessments themselves; the availability of resources, and the organisation, consolidation and coordination objectives that gave rise to the process. This Committee may award up to 10 points to each application, bringing them up to a maximum of 100 points.

In 2013, a total of 126 applications in the various fields were assessed.

Since this process was adjudicated to ACSUG (initial assessment stage undertaken by a panel of expert assessors who publish a report which is sent to the selection committee at the Education Department which proposes the resolution), the following assessments have been conducted:

| GRANTS FOR THE CONSOLIDATION AND STRUCTURING OF COMPETITIVE RESEARCH UNITS IN THE GALICIAN UNIVERSITY SYSTEM |                           |
|--|---------------------------|
| ASSESSMENT PROCESSES   | NO. ASSESSMENTS COMPLETED |
| 2010   | 85                        |
| 2011   | 50                        |
| 2012   | 73                        |
| 2013   | 126                       |
| <b>TOTAL</b>   | <b>334</b>                |

### Grants for research projects undertaken by emerging researchers in the Galician University System

The Order of 2 July 2013 establishes the terms and conditions of the grant, awarded on a competitive basis, to assist with the consolidation and structuring of competitive research units in the Galician University System, and the 2013 invitation for applications is announced.

As with the Consolidation and Structuring Programme for research units, it is based on the Galician Research, Innovation and Growth Plan 2011-2015 (Plan I2C) for

assisting with research projects based on principles of quality and efficiency demonstrated through a process of continuous assessment. In this case, project funding is restricted to researchers under 41 years of age who form part of a larger research group, who work on distinct areas of research and who also have post-doctoral experience outside Galicia.

Since this process was adjudicated to ACSUG (initial assessment stage undertaken by a panel of expert assessors who publish a report which is sent to the selection committee at the Education Department which proposes the resolution) the following assessments have been conducted:

| GRANTS FOR RESEARCH PROJECTS UNDERTAKEN BY EMERGING RESEARCHERS IN THE GALICIAN UNIVERSITY SYSTEM |                           |
|---|---------------------------|
| ASSESSMENT PROCESSES  | NO. ASSESSMENTS COMPLETED |
| 2012  | 132                       |
| 2013  | 49                        |
| <b>TOTAL</b>  | <b>181</b>                |

#### Galician research, innovation and growth Plan 2011-2015 (Plan I2C) post-doctoral training - type A and type B

Core strategy 1, "Talent Management", of the 2011-2015 Galician Research, Innovation and Growth Plan (Plan I2C) consists of actions to support research careers. It includes a Programme to support researchers during their post-doctoral stage. The purpose of this programme is to boost the incorporation of research staff into the Galician R&D+i system via two different channels. In its initial phase it will promote international mobility to widen the researchers' experience and to enable their subsequent reincorporation into the Galician University System (SUG).

Plan B assistance consists of supporting researchers in their initial post-doctoral training stage as part of the Galician Research, Innovation and Growth Plan 2011-2015 (Plan I2C) during 2013, to provide continuity to the training of research staff who obtained a post in a SUG university as part of the Ángeles Alvariño Programme of the Incite Plan (undertaken in 2007 and 2009) and who remained in the post until the end of the programme, completing their work over 24 months in accordance with the terms of the programme. It provides funding for a one year contract at any SUG university.

The following post-doctoral grants under Type B have been assessed at ACSUG:

| GALICIAN RESEARCH, INNOVATION AND GROWTH PLAN 2011-2015 (Plan I2C) POST-DOCTORAL TRAINING - Type B |                           |
|--|---------------------------|
| ASSESSMENT PROCESSES   | NO. ASSESSMENTS COMPLETED |
| 2012   | 26                        |
| 2013   | 29                        |
| <b>TOTAL</b>   | <b>55</b>                 |

At the end of their contract, the contract holders undergo an assessment of their research work. The assessment process is conducted by a team of expert assessors from outside the Galician University System and it is managed through ACSUG. In order to obtain a positive assessment they must meet the criteria indicated in Annex 1 of the Resolution of 20 July 2005 (BOE of 26 August), which sets out the assessment criteria for the I3 Programme.

| GALICIAN RESEARCH, INNOVATION AND GROWTH PLAN 2011-2015 (Plan I2C) POST-DOCTORAL TRAINING - Final assessment. Type B |                           |
|--|---------------------------|
| ASSESSMENT PROCESSES   | NO. ASSESSMENTS COMPLETED |
| 2013 (end of 2012)   | 12                        |
| <b>TOTAL</b>   | <b>12</b>                 |

Plan A assistance consists of supporting researchers in the initial stage of their post-doctoral training as part of the Galician Research, Innovation and Growth Plan 2011-2015 (Plan I2C) during 2013, in order to extend training for research staff overseas, with the option of them to returning. This consists of providing funding for a contract of a maximum of two years during which they can undertake their work abroad, and funding for a one year contract to allow their return to the SUG universities.

The concession of the grants in 2013 under Type A are published in the Resolution of 12 December 2013. The date set for the start of the work contracts is 27 December 2013

| GALICIAN RESEARCH, INNOVATION AND GROWTH PLAN 2011-2015 (Plan I2C) POST-DOCTORAL TRAINING - Type A |                           |
|--|---------------------------|
| ASSESSMENT PROCESSES   | NO. ASSESSMENTS COMPLETED |
| 2012   | 234                       |
| 2013   | 208                       |
| <b>TOTAL</b>   | <b>442</b>                |

At the end of their contract, the researchers submit their research work for assessment, following the same procedure as that for Type B. The assessment process is conducted by a team of expert assessors from outside the Galician University System and it is managed through

ACSUG. In order to obtain a positive assessment they must meet the criteria indicated in Annex 1 of the Resolution of 20 July 2005 (BOE of 26 August), which sets out the assessment criteria for the I3 Programme. No assessment has been performed as yet at ACSUG as the review periods are not yet finalised.

#### LABOUR MARKET INTEGRATION SURVEYS

Over 2013, ACSUG has, periodically and continuously, continued to carry out its work of analysing the integration into the labour market of graduates from the Galician University System, which consists primarily of studying two different graduate populations. On the one hand, university graduates with diplomas/degrees/engineering, architecture and technical architecture qualifications, most of which are qualifications adapted to the European Higher Education Area, and on the other, university master's graduates emerging from the new study plan structure: degrees, master's and doctorate programmes.

Below we offer a brief summary of the activities undertaken by ACSUG in both areas, which are broken down by survey.

#### Labour market integration surveys of university graduates from diplomas/degrees/technical engineering and architecture courses

The primary purpose of the surveys is to provide information about the employment status of university graduates, approximately two years after they have finished their studies. The aim is not only to provide information about how graduates integrate into the labour

market, but also to examine the level of satisfaction of the graduates with their experience at university. The analysis of the labour market is structured into two broad

areas: access to employment and current employment status.

| GALICIAN UNIVERSITY SYSTEM |           |                 |                |              |                |                |
|----------------------------|-----------|-----------------|----------------|--------------|----------------|----------------|
|                            | EIL0506   | EIL0607         | EIL0708        | EIL0809      | EIL0910        | EIL1011        |
| <b>POPULATION</b>          | 10.280    | 8.689           | 9.216          | 8.846        | 8.922          | 9.289          |
| <b>SAMPLE</b>              | 5.362     | 4.569           | 4.830          | 4.965        | 5.004          | 5.114          |
| <b>%</b>                   | 52,16%    | 52,58%          | 52,40%         | 56,12%       | 56,10%         | 55,05%         |
| <b>FIELD WORK</b>          | mayo 2008 | mayo/junio 2009 | mayo/nov. 2010 | octubre 2011 | Diciembre 2012 | diciembre 2013 |
| <b>PUBLISHED RESULTS</b>   | 2009      | 2010            | 2011           | 2013         | Previsión 2014 | Previsión 2015 |

Percentage of responses over the last six surveys.

- **Graduates of academic year 2008-2009 (EIL0809):** The results were published in the results overview report of 3 April 2013. Datasheets were prepared for some of the key results showing the breakdown of the results by qualification. These were sent to the universities and they will be shortly published on the website.
- **Graduates of academic year 2009-2010 (EIL0910):** Over 2013 an analysis has been conducted of the findings obtained from the field work undertaken in 2012. The Statistical Analysis Group conducted the analysis and has produced a report of the overall findings. In December work was begun on the artwork for the publication, which is expected to be presented in the first few months of 2014.
- **Graduates of academic year 2010-2011 (EIL1011):** The field work for the survey was carried out in December 2013.

### Labour market integration surveys of university graduates of officially recognised master's courses

- **Master's Graduates from academic years: 2007-2008, 2008-2009 and 2009-2010 (EILMásteres0710)**

The primary purpose of the surveys is to provide information about the employment status of Master's graduates, approximately three years after they have finished their studies. As this was a pilot survey, the population of Masters graduates was considered to be those from the 2007-2008, 2008-2009 and 2009-2010 academic years. The survey was undertaken three, four, and five years, respectively after their completion.

Size of Master's Graduate populations from academic years 2007-2008, 2008-2009 and 2009-2010.

| UNIVERSITY | POPULATIONS |            |             |             |
|------------|-------------|------------|-------------|-------------|
|            | 2007-2008   | 2008-2009  | 2009-2010   | TOTAL       |
| UDC        | 178         | 269        | 328         | 775         |
| USC        | 171         | 326        | 502         | 999         |
| UVI        | 118         | 219        | 803         | 1140        |
| <b>SUG</b> | <b>467</b>  | <b>814</b> | <b>1633</b> | <b>2914</b> |

Size of samples of Master's Graduates from academic years 2007-2008, 2008-2009 and 2009-2010.

| UNIVERSITY | SAMPLES    |            |             |             |
|------------|------------|------------|-------------|-------------|
|            | 2007-2008  | 2008-2009  | 2009-2010   | TOTAL       |
| UDC        | 128        | 205        | 252         | 585         |
| USC        | 136        | 259        | 395         | 790         |
| UVI        | 79         | 166        | 614         | 859         |
| <b>SUG</b> | <b>348</b> | <b>633</b> | <b>1261</b> | <b>2234</b> |

The field work was performed between May and June 2013. The work was completed without random sampling. An exhaustive survey was undertaken, and finally a sampling error of +0.99% was achieved with a confidence level of 95%. Once the findings of the external team were obtained, with ACSUG coordinating the work, a draft report was prepared and delivered towards the end of 2013.

The publication will be reviewed and the final draft will be published during 2014.

- **Master's Graduates from academic year 2010-2011 (EILMásteres1011)**

The details have been requested from the universities in order to carry out the field work during 2014.



Since its foundation, ACSUG has considered it of vital importance to establish relationships and exchange information with other university quality assurance agencies both within Spain and outside its borders.

It has also stressed the importance of promoting and publishing ACSUG's activities on its website, as well as through seminars, its own publications, etc.

## INTERNATIONAL ACTIVITIES

### ENQA

The European Association for Quality Assurance in Higher Education (ENQA) is a body comprising the higher education quality assurance agencies from 24 European countries.

ACSUG has been a full member of ENQA since November 2009 after successfully passing an external evaluation process carried out by this body.

Since ENQA full members must undergo an external assessment process every 5 years, in 2014 ACSUG will once again be subject to an evaluation. At the end of 2013 ACSUG and ENQA agreed the terms of the procedure and planned how it is to be conducted. ACSUG has already begun its self-assessment process, which is the first stage of the procedure. The external assessment panel appointed by ENQA is expected to visit ACSUG's offices in April 2014 and the final report on the ACSUG assessment will be issued by ENQA in September 2014.

In addition to the activities mentioned above, in 2013, ACSUG participated in the following activities organised by ENQA:

- 1) Since 2008, ACSUG has been involved in the "Internal Quality Assurance (IQA) Group" working party, made up of internal quality assurance technical officers from European university quality agencies. In 2013 the group changed its name to Working Group VI on knowledge of Part 3 of the ESG (KP3), although its philosophy and proposals remain the same.
- 2) In 2013, technical officers from ACSUG participated in two different working groups set up specifically by ENQA, whose work will continue in 2014:
  - a) Working group I on Impact of Quality Assurance: This working group was created in 2012 and its main aim is to analyse the effect of implementing quality assurance procedures in higher education in Europe.
  - b) Working group IV on Stakeholder Involvement in Quality Assurance: This working group was created in 2012 and its purpose is to analyse and encourage the participation of the various collectives involved in higher education in Europe: students, graduates, academic staff, business leaders, etc.
- 3) ACSUG was involved in the 4th and 6th ENQA newsletters in 2013. It sent two articles about the labour market integration surveys carried out by ACSUG.

4) In 2013 ACSUG participated by providing information about its activities as part of the ENQA project “Transparency of European higher education through public quality assurance reports (EQArep)”.

5) Attendance by the Director of ACSUG at the two annual ENQA meetings: ENQA Members’ Forum in April 2013 in Prague (Czech Republic); and ENQA General Assembly in October 2013 in Vilnius (Lithuania).

6) Attendance by the ACSUG Director and one technical officer at the 8th European Quality Assurance Forum (EQAF) in November 2013 in Gothenburg (Sweden). The EQAF is an annual forum where stakeholders, including students, universities, university quality agencies, etc. can share their experiences in higher education.

## EQAR

The European Register of Quality Assurance Agencies (EQAR) was created in 2008 by ENQA, ESU, EUA and EURASHE, the European bodies representing quality assurance agencies, students, universities and other higher education institutions, in order to enhance transparency in the quality of higher education in Europe. The EQAR is a register that includes all the quality assurance agencies recognised for the professionalism and the credibility of their work.

ACSUG has been included on the EQAR register since 2010, after this body verified that ACSUG performed its activities in compliance with the Standards and Guidelines for Quality Assurance in the European Higher Education Area (EHEA).

In 2013 ACSUG began to take part in a study that was set up by EQAR called: “Recognising International Quality

Assurance Activity in the EHEA (RIQAA)”. This study is to continue during 2014.

## ECA

Since June 2013, ACSUG has been a member of the European Consortium for Accreditation in Higher Education (ECA), a body comprising European quality assurance agencies who wish to be involved in the mutual recognition of the activities each undertakes and in the shared learning and exchange of good practice in higher education.

In 2013, representatives from ACSUG attended two events organised by ECA:

- 16th ECA workshop in Madrid (Spain) in June.
- ECA winter seminar in December in The Hague (Netherlands).

A technical officer from ACSUG is also participating in one of the working groups set up by ECA, Working Group1, the Mutual Recognition and Joint Programmes group.

## Evaluation of university centres outside the Spanish University System

ACSUG has developed a methodology for assessing university institutions outside the Spanish University System.

The process consists of three phases:

- 1) A self-assessment to be carried out by the centre itself (following the guide prepared by ACSUG).
- 2) An external evaluation by an external panel of experts appointed by ACSUG (including a visit to the centres

to be assessed). The certificate awarded by ACSUG is valid for six years.

- 3) Monitoring and renewal of the certificate. The certificate awarded by ACSUG is valid for six years.

The institution should prepare, on a yearly basis, and send to ACSUG a report it has prepared itself on its monitoring process, based on the “Monitoring Guide for University Institutions outside the Spanish University System. 2013” written by ACSUG. It includes a plan of action for improving the results of the indicators, which is reviewed by the external assessment panel.

At the end of three years, the monitoring process will be assessed to ensure the actions are being carried out correctly and to verify their repercussion on the continuous improvement of the centre.

After six years, following the completion of the assessment for renewal, the certificate is renewed, if appropriate, in accordance with the procedure’s guidelines.

The assessment of the monitoring and renewal process will entail a repetition of all the assessment stages: self-assessment and external assessment.

## Evaluation of the University Centres of San Martín de Porres (USMP) in Peru

ACSUG and the University of San Martín de Porres (USMP) in Peru signed an agreement in 2010 whereby ACSUG is to carry out the tasks of evaluating and certifying the quality assurance at this university.

Between 2010 and 2012, 9 centres at USMP were certified by ACSUG.

In 2013, all the centres sent their self-assessment reports on their monitoring process to ACSUG.

## Evaluation of the University Centres of Universidad Andina Néstor Cáceres Velásquez (UANCV) in Peru

ACSUG and the Universidad Andina Néstor Cáceres Velásquez (UANCV) in Peru signed an agreement in 2012 whereby ACSUG is to carry out the tasks of evaluating and certifying this university, contributing toward quality assurance at this university.

In 2013, an assessment of the following Carreras Académicas Profesionales (CAP; Professional Academic Degrees) has been undertaken:

- CAP in Nursing
- CAP in Obstetrics
- CAP in Dentistry
- CAP in Pharmacy and Biochemistry

In 2014, an assessment of the following Carreras Académicas Profesionales (CAP; Professional Academic Degrees) has been planned at UANCV:

- CAP in Accountancy
- CAP in Law
- CAP in Systems Engineering
- CAP in Civil Engineering
- CAP in Mechanical and Electrical Engineering
- CAP in Electronic Engineering and Telecommunications
- CAP in Industrial Engineering
- CAP in Mechatronic Engineering
- CAP in Architecture and Town Planning
- CAP in Health and Environmental Engineering

**Signing of the framework agreement with the University of San Luis Gonzaga de ICA in Peru**

ACSUG and the University of San Luis Gonzaga de ICA in Peru have signed an agreement in 2013 whereby ACSUG is to carry out the tasks of evaluating and certifying this university, contributing towards quality assurance at this university.

**OTHER COLLABORATIONS**

**Report on the status of the external quality assessment of spanish universities**

In July 2013 the “Report on the status of the external quality assessment of Spanish Universities 2012” was published. This report, coordinated by ANECA, in which all the regional quality assurance agencies have participated as part of their commitment to accountability, is the sixth in a series of annual reports whose purpose is to provide a global view of the Spanish University System from the perspective of the work carried out by the quality assurance agencies.

The report is split into four broad sections: improving the quality of higher education institutions (AUDIT and DOCENTIA programmes); improving the quality of university qualifications; improving the professional standards of teaching and research staff; and finally, improving the quality and information on services to society.

**Participation in the spanish network of university quality agencies (REACU)**

ACSUG is a member of the REACU, a body to which all the regional university quality assurance agencies and the National Agency for Quality Evaluation and Accreditation (ANECA) belong. During its periodical meetings, the committee discusses issues relating to assessment and coordination that affect all the Spanish agencies.

**Participation in the committee for the regulation of monitoring and accreditation of university qualifications (CURSA)**

ACSUG is a member of the University Committee for the Regulation of the Monitoring and Accreditation of University Qualifications (CURSA). This committee plays a vital role in the design and introduction of methods for evaluating official university qualifications.

**COURSES, WORKSHOPS AND SEMINARS**

**Organised by ACSUG**

Courses, workshops and seminars organised by ACSUG.

| DATE        | ACTIVITY  | PLACE           |
|-------------|---|-----------------|
| 16/01/13    | Training workshop for DOCENTIA Programme Assessment Panels, at the University of Santiago de Compostela (USC)               | ACSUG           |
| 05-08/11/13 | Information sessions for Galician universities: “Results of the monitoring of the qualification accreditation pilot scheme” | USC, UVIGO, UDC |
| 17/12/13    | Training workshop for representatives from the Universidad Nacional San Luís Gonzaga de ICA (Peru)                          | ACSUG           |

**Presentation of papers**

Attendance and presentation of a paper by ACSUG.

| DATE                      | ACTIVITY  | PARTICIPATION   | PLACE          |
|---------------------------|---|---|----------------|
| 14/06/13                  | Conference on labour market integration at the Quality Agency of Aragón (ACPUA)   | Attendance by the ACSUG Director and a technical officer and presentation of a paper.                         | Zaragoza       |
| From 24/06/13 to 28/06/13 | 10th International Forum on the Assessment of Quality in Research and Higher Education (FECIES)                                 | Attendance by the ACSUG Director and several technical officers. Presentation of several papers and a poster. | Granada        |
| From 01/07/13 to 07/07/13 | Visit to and conference at the Universidad Nacional San Luís Gonzaga de ICA (Peru)  | Paper presented by the Director of ACSUG.   | ICA (Peru)     |
| 04/10/13                  | Training workshop at the Universidad Andina Néstor Cáceres Velásquez (UANCV) in Juliaca (Peru) on quality assessment procedures | Papers presented by 2 technical officers from ACSUG.  | Juliaca (Peru) |

## PUBLICATIONS

In 2013 ACSUG issued the following publications:

### European Higher Education Area (EHEA)



Title: Legislación sobre el espacio europeo de educación superior [European Higher Education Area legislation]  
Pages: 547  
Year: 2013  
Legal Deposit: C 2005-2013

### Informes



Title: 3er Informe de evaluación de la implantación: UDC [3rd Implementation assessment report UDC]  
Pages: 6  
Year: 2013



Title: Informe sobre el proceso de seguimiento de títulos oficiales de grado y máster (convocatorias 2011, 2012 e 2013) [Report on the monitoring processes of officially recognised graduate and master's degrees (2011, 2012 and 2013 procedures)]  
Pages: 29  
Year: 2013



**ACSUC**  
AXENCIA para a CALIDADE do  
SISTEMA UNIVERSITARIO de  
GALICIA